

Christopher Paris Chaillot

Achiever | Includer | WOO | Activator | Adaptability

704 Lake Carolyn Parkway apt. 301, Irving, Texas 75039 | Christopherchaillot@gmail.com | 512-571-7209 (text friendly)

Career Highlights

- Utilized existing tools to innovate the Southlake Police application process reducing the submission/review process from 2-4 weeks to as little as 90 minutes.
 - Renovated the Volunteer Southlake webpage and notification system to engage existing volunteers and increase volunteerism among current volunteers to the highest recorded number of over 28,000 hours of service in 2017.
-

Experience

City of Southlake, Texas

Talent Acquisition Partner

Apr. 2016 – Present

May 2017 – Present

- Manage the full-cycle hiring process to fill vacancies within 30 - 45 days
- Continuously evaluate and optimize the hiring process from the candidate perspective to ensure a positive candidate experience.
- Collaborate with hiring managers to establish proactive recruitment strategies and fill vacancies with the best candidates
- Utilize social media, LinkedIn, and Indeed to proactively source and attract talent
- Identify areas for improvement and implement strategies and new technologies to advance the TA process across all departments
- Analyze and track recruitment metrics to ensure process optimization and identify opportunities to improve
- Subject Matter Expert regarding ATS utilization and optimization
- Manage and negotiate contracts with staffing and external recruitment firms for temporary labor
- Onboard Part-Time staff and conduct first-day orientations
- Ensure all employment laws are followed and proper onboarding paperwork is compiled for all new hires.

Volunteer Coordinator

Aug. 2016 – May 2017

- Collaborate with department liaisons to identify potential volunteer opportunities
- Provide volunteer analytics for liaisons to track service.
- Recognize and reward volunteer service in creative and innovative ways.
- Engage volunteers and cultivate a vibrant volunteer community

Intern – City Manager's Office

Apr. 2016 – Aug. 2016

- Assist with special projects and provide customer service to citizens and other departments.

University of North Texas

Housing Ambassador

Eagle Camp Student Coordinator

Resident Assistant

Aug. 2014 – Apr. 2016

Jan. 2016 – Apr. 2016

Jan. 2015 – Aug. 2015

Aug. 2014 – Jan. 2016

Volunteer

DallasHR – June 2017 - Present

- Education Committee Member (2018)
- HR Southwest Education Session Committee Member (2018)

Pi Kappa Alpha Fraternity – Nov. 2013 – May. 2017

- Undergraduate Representative on the Governing Board
- President (2016), Internal Vice President (2015), Philanthropy Chair (2014)

Education

Bachelor of Science (B.S.)

Emergency Administration & Planning

Cum Laude Graduate – 2017

- North Texas 40
- Order of Omega